



UCT Law @ work
Professional Development Project

THE ADVISORY.
COMMUNITY SCHEMES SPECIALISTS

SECTIONAL TITLES SCHEMES - MEMBER & TRUSTEE MEETINGS

PRESENTED ONLINE VIA ZOOM

DATE

5 May 2026

TIME

14:00 to 16:00
SAST

COURSE DURATION

2 hours

COURSE FEE

R1100 per delegate

Includes any course materials. Full payment must be received 3 days before course starts.

In this course you will learn about different meetings held in the sectional title context, including the notice requirements for different types of meetings, how proxy appointments work, the items to be discussed and voted on at these meetings, how to determine whether the resolutions put forth at these meetings have passed or failed, and practical next steps.

This course covers:

- The calling of meetings, including notice requirements
- Attendance at meetings
- Proxy appointments
- The agenda of trustee and member meetings
- Passing resolutions at meetings
- Counting votes
- Practical next steps

Aimed at trustees, owners of units, managing agents and developers of sectional title schemes.

PRESENTED BY:

Ané de Klerk - Director – The Advisory, Community Schemes Specialists

**PRESENTED
REMOTELY
VIA ZOOM**

**REGISTRATIONS
CLOSE 3 DAYS
BEFORE THE
COURSE STARTS**

**DIGITAL CERTIFICATE
OF ATTENDANCE
[ON ATTENDING
THE ENTIRE COURSE]**

FOR MORE INFORMATION

support.lawatwork@uct.ac.za
<https://law.uct.ac.za/law-at-work>