UCT Law @ work
Professional Development Project

THE ADVISORY.
COMMUNITY SCHEMES SPECIALISTS

# FINANCIAL MANAGEMENT FOR BODIES CORPORATE

## PRESENTED ONLINE VIA ZOOM

| DATE | TIME | COURSE DURATION | COURSE FEE |
|---|---|---|---|
| 11 & 12 February 2026 | 09:00 to 11:00 SAST | 4 hours over 2 days | R2,200 per delegate<br>Includes any course materials. Full payment must be received 3 days before course starts. |

**This course is essential for anyone who owns property in sectional titles schemes or is involved in, or is interested in the management thereof - to gain a better understanding of its finances, including vital aspects such as financial planning, budgeting, collecting levies, the issuing of levy clearance certificates, spending and borrowing money in such schemes.**

**The course covers:**

- Different bank accounts required by relevant legislation
- Different types of contributions
- Funding the MR&R plan
- Levying contributions
- Effectively dealing with overdue contributions
- Refunds
- Levy clearance certificates
- Investing the body corporate's funds
- Spending the body corporate's funds
- Loans
- Annual financial statements
- The audit
- Financial record keeping

**PRESENTED BY:**

**Ané de Klerk** - Director – The Advisory, Community Schemes Specialists

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| PRESENTED REMOTELY VIA ZOOM | REGISTRATIONS CLOSE 3 DAYS BEFORE THE COURSE STARTS | DIGITAL CERTIFICATE OF ATTENDANCE [ON ATTENDING THE ENTIRE COURSE] | **FOR MORE INFORMATION**<br>support.lawatwork@uct.ac.za<br>https://law.uct.ac.za/law-at-work |