



PLAIN LANGUAGE WRITING SKILLS FOR LAWYERS



6 x 1-hour sessions over 6 weeks

Friday mornings 9:00 to 10:00 - SAST

THE COURSE AT A GLANCE

Have you ever wondered why lawyers communicate the way they do? It doesn't have to be that way - you can write clearly and be legally compliant! If you are ready to make a real change to the way you and your company or firm communicates, then this is the course for you.

This six-week course uncovers what effective legal writing really means. You will gain theoretical knowledge in communication, legal design, and plain language. You will do an in-depth analysis of your own writing and leave the course with a clear understanding of how to improve your writing. You will be required to prepare some work before the course starts, and between modules.

DATES: 10 February to 17 March **OR** 14 July to 18 August 2023 (Friday mornings)

TIME: 9:00 to 10:00 - SAST

NUMBER OF HOURS: Six hours (six one-hour sessions over six weeks)

FEE: R2,500 per delegate. The fee includes any course materials.

Full payment must be received **two weeks** before the course starts.

PRESENTERS: **Liezl van Zyl** and **Elizabeth de Stadler** - Directors at Hey Plain Jane, an information design agency. **Annie Burger** - Information Designer, Hey Plain Jane

COURSE FORMAT: Presented remotely on Zoom

CERTIFICATE: A certificate of attendance from UCT will be issued to those who attend the entire course.

DEADLINE: Registrations close **two weeks** before the course starts

TO REGISTER OR FOR MORE INFORMATION:

Email: don.coue@uct.ac.za

Or visit: www.lawatwork.uct.ac.za