The AVERAGE time from submission to exam outcome is 4 MONTHS. The process can be delayed for reasons beyond our control.

Avoid unnecessary delay and disappointment

INTENTION TO SUBMIT — 1

- Intention to submit your minor dissertation for examination must be given to the Faculty Office at least 4 weeks before the date of submission
- Triggers preparation for the receipt of dissertation and appointment of examiners
- Late notice of intention to submit your dissertation for examination may delay the appointment of examiners by up to 4 weeks.

REGISTRATION AND FEES — 2

- If you first registered for your degree full-time in 2025 and had not submitted your dissertation for examination by the beginning of the 2026 academic year and need to re-register, you will have had to have paid the full registration fee for the dissertation but if you submit the minor dissertation for examination before 12 noon Monday 7 April 2026, you will be entitled to a 75% rebate of the fee paid, if you submit before 12 noon Monday 27 July 2026, you will be entitled to a 50% rebate of the fee paid and if you submit before 12 noon Monday 15 September 2025, you will be entitled to a 25% rebate. Submission after 12 noon on Monday 14 September 2026 will not entitle you to a rebate
- If you registered for your degree full-time in 2025 and submit your dissertation for examination 12 noon on 16 February 2026 you will not have to register for the 2026 academic year and will therefore not have to pay registration fees for that year

SUBMISSION OF DISSERTATION — 3

- Your intention to submit needs to be uploaded via a Peoplesoft self-service request a month prior tosubmission.
- On the day of submission: submit an electronic copy of your minor dissertation via a Peoplesoft self-service request along with your declaration form, plagiarism declaration form, turn-it-in report and abstract.
- For more information on submission and examination please click here.

EXAMINATION PROCESS — 4

- Allow at least 12 weeks for completion of the examination process
- In some cases the process is delayed for reasons beyond our control.

CORRECTIONS/ REVISE AND RESUBMIT — 5

- Allow up to 2 months for corrections.
- Allow up to 6 months for revisions and resubmission.
- Once you have completed the corrections or the revisions for resubmission, the Faculty Examination Committee (FEC) requires:
- Certificate of Corrections approved by your supervisor.
- Evidence that the corrected or revised dissertation has been uploaded to Library site.

GRADUATION DEADLINES — 6

September 2026 Graduation:
Those whose results are on the University System and library copy uploaded by **7 July 2026**.

Note: That your academic transcript recording your status as a qualifier is available once your results as confirmed by the FEC have been uploaded to the University system and you may request an additional letter confirming your status as a qualifier for the degree from Student Records and either, or both, of these documents may be used as proof that you have qualified for the degree in applications for employment or further study.